COT events

Booking form

20/C60

Return to Practice Study Day

Thursday 11 September 2008

Your details (in block capitals)

BAOT member Yes ☐ No ☐ Membership no. B T ☐☐☐☐☐☐☐

Email ____________________

Please write your email address clearly as additional conference information may be sent to you by email

Title ________ First name ____________________

Surname ____________________

Job title ____________________

Organisation ____________________

Telephone (daytime) ____________________

Mobile ____________________

Address ____________________

____

____________________ Postcode ________

Country ____________________

Special dietary requirements ____________________

Special needs / accessibility ____________________

Registration fees

BAOT members and non-members £25.00 ☐

BAOT membership

BAOT is the only professional, educational and trade union organisation for occupational therapists, OT students and OT support staff in the United Kingdom. Membership offers many benefits, including:

- full membership of UNISON
- free monthly copies of the British Journal of Occupational Therapy and Occupational Therapy News
- information on continuing education and training opportunities
- access to the College's library services

From July 2008 the College will be offering a reduced membership rate for occupational therapists who are on a career break.

If you are interested in joining BAOT, please contact the membership department on **020 7450 2348** or download a membership form from **www.cot.org.uk/membership.**

Payment

☐ **By cheque:** (made payable to the College of Occupational Therapists)

I enclose a cheque for £ ________

☐ **Credit card:** I authorise you to debit my: ☐ VISA ☐ MASTERCARD ☐ MAESTRO

For amount £ ________

Card number ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐

Issue No. (Maestro only) ☐☐ Security number (Last three digits on signature strip) ☐☐☐

Start date ☐☐ ☐☐ Expiry date ☐☐ ☐☐

Cardholder's name ____________________

Cardholder's billing address ____________________

____

____________________ Postcode ________

Cardholder's telephone (daytime) ____________________

☐ **BACS:** HSBC **Sort code:** 40 – 05 – 19 **Account no:** 31202928

Please send a remittance advice with your completed registration form as proof as payment.

We regret that we are unable to invoice.

How to book

Post this booking form with payment / remittance advice to:
Event registrations, College of Occupational Therapists
106–114 Borough High Street, London SE1 1LB

Fax this booking form to **020 7450 2349** with your credit card details / remittance advice.

All bookings will be confirmed in writing
and you will receive delegate information, including directions to the venue.

Closing date: Please complete this form and return with payment by **1 September 2008.** If you are receiving funds from your employer, please allow enough time for them to process your request. You will not be registered for this event unless payment accompanies your application. Places cannot be held provisionally.

Terms of booking

Fees: The conference fee includes registration, conference materials, lunch and refreshments. It does not include travel or accommodation.

Cancellation and substitutions: Refunds will not be made without a written request. Cancellations made 14 days or more before the event will incur a charge of 20% of the registration fee. Cancellations made after this date will incur a charge of 60% of the registration fee. Cancellations on the day of the event or 'no shows' will not be refunded. Substitutions can be made at any time, but written notification must be sent to the event co-ordinator.

The College of Occupational Therapists takes no responsibility for non-refundable travel or accommodation costs in the case of a change of programme or cancelled event.

Data protection: We like to keep you informed about services, campaigns, events, publications and new initiatives. It is also important for us to find out your views on a range of issues. This may be by post, telephone or e-mail. If you do not want us to do this, please tick this box. ☐

Further information:

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