

British Association of Occupational Therapists

106-114 Borough High Street, Southwark, London, SE1 1LB. Tel: 020-7450 2348 Fax: 020-7450 2299
Email: membership@baot.co.uk www.baot.co.uk



MEMBERSHIP APPLICATION FORM

This Form is available in large print. To request a copy please phone 020 7450 2354 or e-mail membership@baot.co.uk

SECTION A: Membership category

Please tick the appropriate box (details of the requirements of each category can be found on the final page of this form)

- Professional Member Discounted Professional Member Self-Employed Member Retired Member
 Associate Member Discounted Associate Member Overseas Member Career Break

MEMBERSHIP IS REQUIRED FROM 01/ _____ / _____

(Please indicate month and year you wish membership to commence. Please note that all memberships commence from the 1st of each month)

SECTION B: Personal Details

Surname: _____ Mr/Mrs/Miss/Ms/Dr etc. _____
Forename(s): _____ Male Female
Home address: _____
Post code: _____
Home tel: _____ Contact email: _____
Mobile tel: _____
Date of Birth: _____ / _____ / _____ National Insurance Number _____

SECTION C: Qualifications – (not required to be completed for Associate membership)

Qualifications: _____
University/College studied at: _____
Date of qualification: _____ / _____ / _____ HPC Number (if known): _____

SECTION D: Employer & Work Details

IMPORTANT INFORMATION: YOU NEED TO COMPLETE THIS SECTION FOR YOUR APPLICATION TO BE PROCESSED. If you are not currently employed then please enter your previous employer details. If you have not worked before then please ensure that you have entered the name of your University or College in the Qualifications section. This information is required so that you can be provided with industrial relations support (where appropriate).

Please indicate whether this is your Current employer Previous employer/University or College

Employer name: _____
Work address: _____
Work tel: _____ Work fax: _____
Job title: _____

SECTION E: Ethnic origin

Please circle your appropriate ethnic origin

White White/European Asian Black/Caribbean Black/African Black/Other Bangladeshi Chinese Oriental

Other - Please specify _____

BAOT Use Only

| | | | | | | | | | |
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June 2008



SECTION F: Method of Payment

Please choose **ONE** method of payment

- Cheque I enclose a cheque for £ _____ made payable to "British Association of Occupational Therapists"
- Credit/Debit Card Please charge £ _____ to my Visa/MasterCard/Maestro* (please select one)
- Card Number: - (Maestro Only)
- Expiry Date: _____ Start Date/Issue No.*: _____ *Maestro card holders only
- Direct Debit I enclose the completed direct debit instruction (*Overleaf*)
- NB: We are not allowed to accept faxed copies of direct debit mandates*

SECTION G: Declaration

I apply for membership of the British Association of Occupational Therapists and, if accepted, undertake to be bound by the provisions of its Memorandum and Articles of Association and its Code of Ethics and Professional Conduct. I confirm that I fulfil the conditions of the category of membership for which I am applying.

Signature of applicant: _____ **Date:** ____/____/____

NB: Once accepted as a member of BAOT, should you wish to resign your membership you will need to notify us directly of this. Your membership will then be cancelled with effect from the end of that current month or the end of the requested month, if later.

Data Protection statement

BAOT treats your information in the strictest confidence. Information provided by you is recorded by BAOT for statistical purposes and is only passed on to third parties in order to provide you with BAOT services, election facilities and other information required by statute. In particular, your details are passed on to, and recorded by, Unison in order to provide you with industrial relations support as part of your BAOT membership.

Payment nformation

PAYING BY CHEQUE   

To pay the subscription in full until 30th September 2009 please use the following table to determine how much you need to include with your completed application form. For example, if you wish to commence Professional Membership from the 1st August 2008 then you would need to submit payment of £283.06.

| | Professional Member | Discounted Professional Member* | Associate Member | Discounted Associate Member* | Self-Employed | Overseas | Retired Member | Career Break |
|--|---------------------|---------------------------------|------------------|------------------------------|---------------|----------|----------------|--------------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| July 2008 | 302.61 | 226.98 | 177.57 | 132.93 | 156.45 | 131.73 | 75.03 | N/A |
| August 2008 | 283.06 | 212.32 | 166.10 | 124.34 | 146.34 | 123.22 | 70.18 | — |
| September 2008 | 263.51 | 197.66 | 154.63 | 115.75 | 136.23 | 114.71 | 65.33 | — |
| <i>Beginning of 2008/9 new subscription year</i> | | | | | | | | |
| October 2008 | 243.96 | 183.00 | 143.16 | 107.16 | 126.12 | 106.20 | 60.48 | 166.56 |
| November 2008 | 223.63 | 167.75 | 131.23 | 98.23 | 115.61 | 97.35 | 55.44 | 152.68 |
| December 2008 | 203.30 | 152.50 | 119.30 | 89.30 | 105.10 | 88.50 | 50.40 | 138.80 |
| January 2009 | 182.97 | 137.25 | 107.37 | 80.37 | 94.59 | 79.65 | 45.36 | 124.92 |
| February 2009 | 162.64 | 122.00 | 95.44 | 71.44 | 84.08 | 70.80 | 40.32 | 111.04 |
| March 2009 | 142.31 | 106.75 | 83.51 | 62.51 | 73.57 | 61.95 | 35.28 | 97.16 |
| April 2009 | 121.98 | 91.50 | 71.58 | 53.58 | 63.06 | 53.10 | 30.24 | 83.28 |
| May 2009 | 101.65 | 76.25 | 59.65 | 44.65 | 52.55 | 44.25 | 25.20 | 69.40 |
| June 2009 | 81.32 | 61.00 | 47.72 | 35.72 | 42.04 | 35.40 | 20.16 | 55.52 |
| July 2009 | 60.99 | 45.75 | 35.79 | 26.79 | 31.53 | 26.55 | 15.12 | 41.64 |
| August 2009 | 40.66 | 30.50 | 23.86 | 17.86 | 21.02 | 17.70 | 10.08 | 27.76 |
| September 2009 | 20.33 | 15.25 | 11.93 | 8.93 | 10.51 | 8.85 | 5.04 | 13.88 |

* Please note that discounted membership is available only to individuals who have not previously been either professional or associate members. The discount is only available until the end of the first subscription year, after which membership will change to that of a professional or associate member.

† Career break available from October 2008.

Please complete the direct debit instruction below. *Please note that it takes up to 10 days for your bank or building society to process a new instruction.* If we are unable to set up a direct debit for the first collection, we will add this to the next month's deduction and any other payment arrears will be collected at this time. *Payments are taken monthly, on or just after the last working day of the month.* Direct Debits may not be taken from some types of bank or building society accounts. If you are not sure then please speak to your bank or building society.

Below are the monthly subscription rates for October 2008 until September 2009. Rates may change from October 2009 but you will be notified in writing at this time of the subscriptions rates for the year and the amount taken by direct debit will be adjusted automatically.

| Membership Category | Monthly DD | Monthly DD |
|--------------------------------|---------------|--------------------|
| | until 30/9/08 | 01/10/08 - 30/9/09 |
| Professional Member | £19.55 | £20.33 |
| Discounted Professional Member | £14.66 | £15.25 |
| Associate Member | £11.47 | £11.93 |
| Discounted Associate Member | £8.59 | £8.93 |
| Self-Employed Member | £10.11 | £10.51 |
| Overseas* | £8.51* | £8.85* |
| Retired Member | £4.85 | £5.04 |
| Career break membership | — | £13.88 |

* OVERSEAS MEMBERS may only use the direct debit system if they maintain a UK bank account, otherwise payment must be made in full with a cheque drawn in Pounds Sterling upon a London bank, or by credit card.

NB: We are unable to accept faxed copies of direct debit mandates as your bank requires an original signature

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT



Please fill in the whole form and send to
 Membership Administration Department
 British Association of Occupational Therapists
 106-114 Borough High Street
 London, SE1 1LB



Name of Account Holder _____

Branch Sort Code

| | | | | | |
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Bank/Building Society account number

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Name and full address of your bank of building society

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|---------------------------------------|
| To: The Bank/Building Society Manager |
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| Post Code: |

Originator Identification number

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Reference Number (for BAOT to enter)

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Instructions to your Bank or Building Society

Please pay BAOT direct debits from the account detailed in this Instruction subject to the safeguards assured by the direct debit guarantee. I understand that this instruction may remain with BAOT and if so, details will be passed electronically to my Bank/Building Society

Signature _____

Print name _____

Date: _____ / _____ / _____

.....✂.....
 This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



- The Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, BAOT will notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by BAOT or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

WHAT MEMBERSHIP BENEFITS WILL I RECEIVE?

To find which benefits you will receive as part of your membership, we have produced this table. This list is not exhaustive, and further information can be found in the accompanying "Belong" booklet, on the BAOT website, or by contacting the Membership Administration Department.

| | Professional Member | Self-Employed | Overseas Member | Associate Member | Retired Member | Career Break |
|--|---------------------|---------------|-----------------|------------------|----------------|--------------|
| Industrial relations advice and assistance (through UNISON) | ✓ | | | ✓ | | ✓ |
| Receipt of two monthly publications (British Journal of Occupational Therapy and Occupational Therapy News) | ✓ | ✓ | ✓ | ✓* | ✓ | ✓ |
| Access to members area of BAOT website , including access to online vacancies, publications, BJOT, and discussion forums. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Professional advice to support your work in occupational therapy | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Personal professional indemnity insurance** | ✓ | ✓** | ✓** | ✓ | ✓ | ✓ |
| Access to the COT library with its national collection of occupational therapy literature, and literature search facilities | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Membership of a regional and local group | ✓ | ✓ | | ✓ | ✓ | ✓ |
| 75% Income tax relief on subscriptions† | ✓ | ✓ | | ✓ | | ✓† |
| Members badge | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Voting rights for council representation and any BAOT ballots | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Special low rates , for annual conferences, events, publications and courses | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

* Associate members will only have on-line access to the BJOT.

** Cover for members has a limit of £1,500 gross earnings per year. The cover for Overseas members is also limited depending on the location of the claim. Please contact the Membership Administration Department for further details. † For UK taxpayers only.

WHICH MEMBERSHIP CATEGORY SHOULD I JOIN?

Please read the following to ensure you are applying for the correct category of membership. A full list of the benefits of membership for each category can be found in the accompanying "Belong" booklet or on the BAOT website www.baot.co.uk

Professional Membership - You must hold a professional qualification recognised by Council or have completed a period of training or actual practice as an occupational therapist as prescribed by Council. You must either be registered with the Health Professions Council or be eligible for registration with the Health Professions Council and be resident in the UK.

Discounted Professional Membership - As for professional membership but you will not have been a professional member before. You will receive a 25% discount until the end of your first subscription year.

Self-Employed Member - As for professional membership but you should be wholly self-employed. A full definition can be found on the BAOT website or in the accompanying "Belong" booklet.

Overseas Membership - As for professional membership but you must be resident outside the UK.

Associate Membership - You must be engaged in work within the recognised definition of occupational therapy but be ineligible for registration with the Health Professions Council. You must be supervised in this work by a person who is eligible for professional membership.

Discounted Associate Membership - As for associate membership but you will not have been an associate member before. You will receive a 25% discount until the end of your first subscription year.

Retired Membership - You should have ceased employment by virtue of retirement at the statutory age or through any form of retirement recognised by employers. You should not engage in any form of paid occupation.

Career Break Membership - You are entitled to a special discounted membership fee whilst taking a career break of up to one year

ANY FURTHER QUESTIONS?

If you should have any further questions regarding BAOT membership then please contact the Membership Administration Department.

Membership Administration Department
BAOT
106-114 Borough High Street
London, SE1 1LB

Tel: 020 7450 2348
email: membership@baot.co.uk
Web: www.baot.co.uk